12.3 PT Users Log

The PT Users Log sub-module maintains the information regarding the total number of users of the toilets on a daily basis.

12.3.1 Navigation to PT Users Log

- Open the sidebar and click on '**PT IMS'** to expand.

- Select the **PT Users Log**.
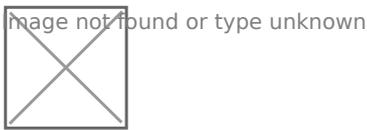
Overview:

The PT Users Log Page lists the records stored in the module and provides different Filters, Actions, and Tools that can be used according to the requirements. For more details (refer to section 5 Filters, section 6 Actions and section 8 Tools).
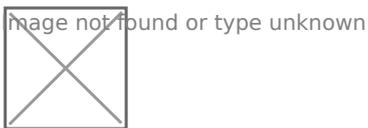
Figure 12- 3 List of PT Users Log

12.3.2 Add New PT Users Log

- Click on the '**Add PT Users Log'** button.
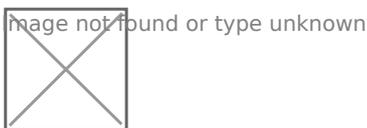
- User will be redirected to the following page:
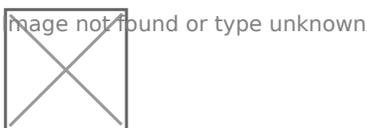
Figure 12- 4 Add new PT Users Log

- After filling out the form click Save, and make sure a pop-up message is displayed, refer to section 7.1 Save for more details.
- If a mandatory field is left out or any form failed validation during the form submission a validation message box will be prompted, refer to section 7.2 Validation Message Box for more details.

Overview:

The Add New PT Users Log page consists of information as explained below:

- Toilet Name – The user must select either a toilet name or ID if the name is not available.
- Date - The date this form is being filled.
- No. of Male Users(daily) - Total number of male users for that day.
- No. of Female Users(daily) - Total number of female users for that day.
- When the user Edits the information of the PT/CT Users Log the First two fields cannot be changed. If the user wants to make changes to the first two fields, the user will have to delete the information and add new records.


Figure 12- 5 Edit User Information