

# Introduction

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# Purpose

The purpose of the document is to guide municipal staff members on the functionalities of Building Information Collection Mobile App of Base IMIS that is used for collecting building footprints of newly constructed or identified missing buildings. It details step by step procedure of all the functionalities within the app. The app serves as a mobile tool to aid the Municipality to digitize, maintain and update the building database within the municipality. The collected building data from this app goes through further verification process via Web application of Base IMIS which also includes addition of necessary attribute data to create and maintain a complete dataset of buildings. While approving the new building through the web-GIS interface, the centroid of the collected building footprint serves as the geographical location of the containment. This app works hand in hand with the web application, functioning as a complementary tool to enhance its capabilities.

# Targeted User(s)

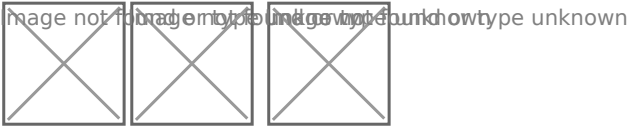
The targeted users of this manual are the municipal staff members.

# App Installation

An APK file will be made available in common access location or shared via link that can be downloaded and installed on your device.

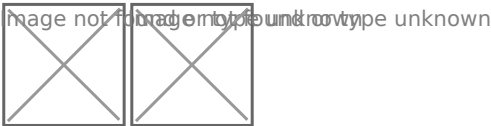
# Installation Procedure

- Download the APK file in your device and go to '**Downloads**' folder using the '**File Manager**'.



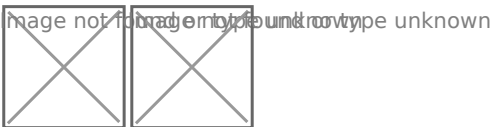
**Figure 1-1 APK file**

- Locate the corresponding **.apk** file and tap on it. The installation process will begin.
- Tap on '**INSTALL**' button. An "Installing..." progress bar will be displayed.



**Figure 1-2 installation process**

- Tap on '**OPEN**' button after installation process is completed.



**Figure 1-3**

## Overview:

- The installed app can also be accessed from App drawer or Launcher.