1. Context

IMIS readiness assessment is a structured evaluation process designed to assess the Local Government's readiness for implementing IMIS to enhance planning, management, and monitoring and evaluation of sanitation systems and services, following the Citywide Inclusive Sanitation (CWIS) approach. IMIS readiness assessment serves as a valuable feasibility analysis tool to make informed decision about IMIS implementation that for developing investment plan, strategies to mitigate potential obstacles or challenges that may arise in the process of implementing IMIS. Three distinct aspects of readiness are assessed, each of which holds equal importance.

- Data readiness

- e-Governance Initiatives and IT readiness

- IMIS-driven sanitation service delivery readiness

During IMIS readiness assessment, pertinent information is primarily collected through Key Informant Interview (KIIs) supplemented by a thorough analysis of relevant documents and reports. Information gathering is performed by a person who have in-depth knowledge on IMIS. Collection of information for IMIS readiness must be guided by the requirement framework illustrated in Appendixes. During the process, general information about the city and relevant documents are also acquired (Appendix A). Each requirement (Data, e-Governance Initiatives and IT and IMIS-driven sanitation service delivery) has been categorized based on its importance, indicating whether it is mandatory (M) or desirable (D). Desirable requirements, while not essential, can either significantly enhance IMIS system efficiency, capabilities for decision-making or increase the likelihood of successful adoption and implementation of IMIS. Subsequently, IMIS readiness assessment and evaluation must be carried out by team consisting of System Analyst, GIS Expert, and Sanitation. It is preferrable that IMIS readiness assessment team possess prior experience in the complete IMIS implementation cycle, including data collection, customization/development of IMIS, and capacity building, for at least one city. The readiness assessment of city for IMIS implementation considers only the mandatory requirements. However, the level of readiness of IMIS and way forward for implementing IMIS is based on the decision made by the assessment team.