

# Composition of survey team

Three different group of persons are required to smoothly conduct the survey.

1. Enumerators: Responsible for collecting information on the field
2. Supervisors: Overall monitoring of enumerators
3. Coordinator: Setting the mobile and web application for survey and periodic data monitoring. A person with GIS knowledge is essential.

It is essential to carefully select enumerators as well as field supervisors to ensure that information to be collected meets the optimal quality standards in terms of accuracy and reliability. Some of the criteria in choosing enumerators include previous survey experiences, good interview skills, familiarity with the local language and familiarity with usage of mobile phones. It is advisable to select enumerators having at least Intermediate academic qualification and priority should be given enumerators having higher academic qualification. All pre-selected potential enumerators candidates are invited to participate in a training session where the final selection is made after their field performance is assessed. A training program is designed to acquaint enumerators with the content, flow, structure of the questionnaire as well as familiarity with intricate details of MerginMaps mobile application for conducting the field survey.

In addition to enumerators, field supervisors are needed to manage field work implementation and monitoring of enumerators to ensure that field survey get completed within the intended allocated time as well as to provide any assistance required by enumerators related to the filed mobile application or the questionnaire. Enumerators must maintain regular communication with the enumerators on the daily basis. The recommended ratio of supervisor and enumerator is 1:20.

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